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| --- | --- | --- | --- |
| NAME OF CONFERENCE | START DATE | END DATE | # OF EVENT DAYS |
|  |  |  |  |
| COMPANY NAME | ON-SITE CONTACT NAME & NUMBER |  | ROOM/ BOOTH NAME/NUMBER |
|  |  |  |  |
| BILLING ADDRESS | CITY & STATE |  | ZIP CODE |
|  |  |  |  |
| DELIVERY DATE | DELIVERY TIME  | PICK UP DATE |  | PICK UP TIME |
|  |  |  |  |  |
| ORDERED BY | EMAIL | PHONE |
|  |  |  |
| Advanced rates are available if order is placed 10 days or more before show opening. Walk in request are not guarantee for equipment availability.Email completed form to the Encore Representative listed above. Once this request form is submitted, an Encore Representative will contact you for an official order review and signature.Labor charges, sales tax, loss damage waiver, and service charges may apply.Dedicated event operators are a minimum 4 hour call.Prices are based on a daily rate ( Please consult with your Encore Sales manager for multiple days rate)  |
| PROJECTION | QUANTITY | ADVANCED RATE | WALK IN RATE |
| LCD PROJECTOR (3000 Lumens) |  | $375 | $450 |
| TRIPOD SCREEN |  | $68.25 | $100 |
| 25’ HDMI CABLE |  | $25 | $30 |
| MONITOR | QUANTITY | ADVANCED RATE | WALK IN RATE |
| 24” MONITOR TABLETOP |  | $142.00 | $200 |
| 42” MONITOR |  | $347.63 | $500 |
| 55” MONITOR |  | $619.25 | $750 |
| 70” MONITOR |  | $937.25 | $1200 |
| FLOOR STAND |  | $45.50 | $75 |
| AUDIO | QUANTITY | ADVANCED RATE | WALK IN RATE |
| PERSONAL COMPUTER SPEAKER |  | $45.50 | $75 |
| INTERNET | QUANTITY | ADVANCED RATE | WALK IN RATE |
| SIMPLE WIFI CONNECTION |  | $14.50 | $25 |
| HARD LINE CONNECTION |  | $150 | $200 |
| POWER | QUANTITY | ADVANCED RATE | REGULAR RATE |
| 120V SINGLE PHASE – 15 AMP |  | $142 | $200 |
| Please contact directly for other power services |  | $ | $ |
| MISCELLANEOUS | QUANTITY | ADVANCED RATE | REGULAR RATE |
| LAPTOP |  | $255.75 | $350 |
| FLIPCHART PACKAGE |  | $74 | $100 |
| LABOUR | QUANTITY | ADVANCED RATE | REGULAR RATE |
| Setup/Dismantle  |  | $85.00 | $170 |

Please email the filled-out form to: ana.rosarodriguez@encoreglobal.com or john.thai@encoreglobal.com.

If You Are Experiencing Technical Difficulties On Site, please Contact Encore At 403-510-7505 or 587-582-8127. Thank you.

EXHIBITOR SERVICES

NAME:

EMAIL:

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